

Committee: Personnel Committee
Date: Wednesday 15 December 2010
Time: 6.30 pm
Venue: Bodicote House, Bodicote, Banbury, OX15 4AA

Membership

Councillor Victoria Irvine (Chairman)	Councillor Rick Atkinson (Vice-Chairman)
Councillor Ken Attack	Councillor Norman Bolster
Councillor Russell Hurle	Councillor G A Reynolds
Councillor Chris Smithson	Councillor Lawrie Stratford
Councillor Rose Stratford	Councillor Lynda Thirzie Smart
Councillor Douglas Williamson	Councillor Barry Wood

AGENDA

1. Apologies for Absence and Notification of Substitute Members

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

3. Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

4. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

5. **Minutes** (Pages 3 - 4)

To confirm as a correct record the Minutes of the meeting of the Committee held on 18 November 2010.

6. **Employment Statistics Quarter 2 - 2010/2011** (Pages 5 - 12)

Report of Head of People and Improvement

Summary

This report details employment statistics, by Directorate, for information and monitoring purposes.

Recommendations

The meeting is recommended:

- (1) To resolve to note the contents of this report

7. **Terms of Reference of Joint Personnel Committee and Joint Appeals Committee** (Pages 13 - 16)

To consider the Terms of Reference of the Joint Personnel Committee and Joint Appeals Committee and the resultant effect on the Cherwell District Council Personnel Committee.

The Head of People and Improvement will brief the Committee.

Please note this item is subject to Cherwell District Council and South Northamptonshire Council both agreeing to establish and appoint members to the joint committees at their council meetings on 8 December 2010.

8. **Staff Liaison Coordinator** (Pages 17 - 24)

Report of Head of People and Improvement

Summary

To approve the extension of the current secondment to the post of Staff Liaison Coordinator.

Recommendations

The meeting is recommended:

- (1) To approve the extension of the current secondment to the post of Staff Liaison Coordinator.

9. Exclusion of Public and Press

The following items of business contain exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.

Members are reminded that whilst the following item has been marked as exempt, it is for the meeting to decide whether or not to consider each of them in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That, in accordance with Section 100A(4) of Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, on the grounds that they could involve the likely disclosure of exempt information as defined in paragraphs 1, 2 and 4 of Schedule 12A of that Act.”

10. Redundancy of Staff in Engineering Team (part of Building Control and Engineering Service) (Pages 25 - 30)

Report of Strategic Director (Planning Housing and Economy) and Head of People and Improvement

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to democracy@cherwell-dc.gov.uk or (01295) 221587 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item. The definition of personal and prejudicial interests is set out in Part 5 Section A of the constitution. The Democratic Support Officer will have a copy available for inspection at all meetings.

Personal Interest: Members must declare the interest but may stay in the room, debate and vote on the issue.

Prejudicial Interest: Member must withdraw from the meeting room and should inform the Chairman accordingly.

With the exception of the some very specific circumstances, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to

prejudice the Member's judgement of the public interest.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Queries Regarding this Agenda

Please contact James Doble, Legal and Democratic Services james.doble@cherwell-dc.gov.uk (01295) 221591

Mary Harpley
Chief Executive

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